



Cyngof Tref Y Trallwng Welshpool Town Council

Y Porth I | Gymru – The Gateway to Wales

WELSH LANGUAGE POLICY AND PLAN 2018-2021

Introduction

This policy is designed to take forward a plan for the introduction of a more Welsh Language friendly town and to meet the aims of the Welsh Government to achieve 1,000,000 Welsh Speakers by 2050. It considered more important today as there is a new Welsh Medium School in place for Infant and Junior School children in Welshpool.

Current Policy

The current Policy was revised in 2017 and predominately says that documents and letters will be provided in Welsh when requested. All public notices were to be in Welsh and English. This Policy for the period 2018-2021 is revised to meet the objectives set out above.

The census

The current census (2011) sets out the following regarding the Welsh Language:

KNOWLEDGE OF WELSH (AGE 3+)	No.	% of B
residents aged 3+ (B)	1241	-
understand spoken Welsh only	62	5.00
only speaks Welsh	13	1.05
only speaks and reads Welsh	9	0.73
speaks, reads and writes Welsh	111	8.94
other combination of skills	21	1.69
no knowledge of Welsh	1025	82.59

The Welsh Language

The Town Council recognises the equal status of Welsh and English as the two languages of Wales.



The Policy

The Policy for taking forward a Welsh Language Friendly Welshpool is to be as follows:

1. Priority

All headings shall be in Welsh first and English second.

2. Letters

All letters and emails received in Welsh shall be responded to in Welsh.

3. Letter heading

The letter heading of the Council shall be bi-lingual.

4. Notice board

The heading of publications on the Town Council Notice Board shall be Bi-lingual.

5. Agenda and Minutes

The heading of the Council Agenda and Minutes shall be bi-lingual.

6. Posters

The logo heading of the Council on posters shall be bi-lingual.

7. Statutory Notices

All statutory notices shall be bi-lingual.

8. Banners

Where-ever possible banners shall be bi-lingual or separated with a Welsh and English version side by side.

9. Signage

A programme shall be put in place to progress all signs bi-lingual. This will be done when signs need replacement or in line with the action plan.

10. Web Site

The web site shall have a home page with a link to both Welsh and English. The main menu page shall then be either in Welsh or English with all back up pages (at this time) in English.

11. Events booklets

Events booklets shall be considered and if practical shall be bi-lingual. However, it is recognised that cost can be an issue, so the minimum requirement is that the front page heading is bi-lingual.

12. Elections

All statutory election notices shall be bi-lingual.

13. St David's Day

There shall be a shop window competition on a Welsh theme each St David's Day.

14. Welsh Dragon

The Town shall host a Welsh Dragon Hunt for children around the Town each summer season.



15. Council Newsletter

The Council newsletter to have a bi-lingual heading.

16. Tourist publications

Tourist publications to have a bi-lingual heading.

17. Town Hall lighting

The Town Hall is to be coloured in Red, White and Green on St David's day.

Equality Policy

The Welsh Language Policy will form part of the Equality Policy published.

The action plan

The plan to achieve a Welsh Language Friendly Welshpool is attached at Appendix A. The plan is to support the Welsh Government Policy on the Welsh Language.

Summary of cost plan

The following is the total cost for implementation over 2 years.

In 2018	£2,200
In 2019	£1,200
Total cost	£2,900

The detail is shown on the action plan at appendix A.

Current budget £250.

Funds could be made available from the Special Projects fund for 2018-2019.

An allowance for the remaining costs would be included in the 2019-2020 budgets.

Monitoring

The Welsh Language Plan is to be managed by the Finance and General Purposes Committee. There is to be a report annually to the December Council Meeting alongside the other reports on progress of plans and projects.

Revision

The plan is to be revised in June 2021.

Policy Note

The Welsh version of the Policy was derived from the English version by translation.

R A Robinson FRICS FSLCC

Town Clerk

Dated 17.5.2018



APPENDIX A

WELSH LANGUAGE ACTION PLAN

REF	Item	Detail	Target completion	Cost estimate
1	Web Site	Home page to be in Welsh and English	July 2018	£1,000
2	Letter headings	Letters and reports to have bi-lingual headings	In place	Nil
3	Agenda/Minutes headings	Agenda, Minutes and reports to have bi-lingual headings	June 2018	Nil
4	Railway Station	Tourist sign in Welsh to be placed next to English version	June 2018	£200
5	Toilets	Signage to be bi-lingual	September 2018	£250
6	Markets	Signage to be bi-lingual	October 2018	£150
7	Tourist Information Centre	Signage to be bi-lingual	October 2018	£300
8	Day Centre	Signage to be bi-lingual	August 2018	£300
9	Council Offices	Signage to office to be bi-lingual	In place	Nil
10	Playgrounds	Signage to be bi-lingual	September 2019	£1,200
11	Newsletter	Headings to be bi-lingual.	July 2018	Nil
12	Welsh events	Shop window competition and Town Hall in colours on St David's Day. Dragon Hunt to be held during summer months.	In place In place	Nil Nil
13	Tourist publications	Headings to be bi-lingual.	March 2019	Nil
14	Publications	Publications to have bi-lingual headings	July 2018	Nil
15	Statutory notices	To be bi-lingual	In place	Nil
16	Posters	Publications to have bi-lingual headings	Immediate	Nil
17	Banners	To be bi-lingual or in two parts one in Welsh and one in English.	Immediate	Nil
18	Monitoring	Reporting to the Finance and General Purposes Committee	July 2018	Nil
19	Translation	Translation of documents	On-going	Nil
20	Annual Report	Annual report to Full Council	December 2018	Nil
21	Downloads	To have available downloadable events information in bi-lingual on the web site.	March 2019	Nil
			Total Cost	£3,400

