

## WELSHPOOL TOWN COUNCIL

### RISK ASSESSMENTS FOR STREET SCENE

Ref	Heading	Risk	Actions	Level
1	General	General safety risks.	All staff are responsible for their own safety and that of their colleagues.	LOW
2	Working together	Danger of working alone in areas of risk.	With the exception of litter bin collection all staff will work in pairs for this duty wherever possible.	LOW
3	Ability to carry out work	Need to understand how to carry out any particular duty.	Staff are to be trained in areas of work which require assessment.	LOW
4	Reporting of faults	Danger of damaged or faulty equipment.	Reporting of all faults to be completed to the office as soon as possible after becoming aware of the fault.	LOW
5	Checklist	Recording of work, faults, needs and work carried out.	A checklist for return to the office weekly.	LOW
6	Areas of working	The area of work to be identified on each day to ensure that the office knows where such work is taking place.	Areas will be covered on a rota basis in line with a coloured plan.	LOW
7	Safety Equipment	Protection from cuts, needles, diseases etc.	All necessary protective equipment to be provided to staff in this area of work	LOW
8	Driving	Danger on roads including parking of vehicles, parking and accidents.	All vehicles are to be checked for safety and driven in line with the highway code and road regulations. All drivers are to have a full driving license.	LOW
9	First Aid	Minor accidents, cuts, bruises etc	First Aid Kit to be with crew at all times.	LOW

10	Lifting	Lifting heavy goods, sacks of rubbish etc.	Refer to separate lifting risk assessment.	LOW
11	Working at heights	Danger of falling from above 2m.	Refer to separate working at heights risk assessment.	LOW
12	Roadside working	Danger from traffic and being invisible to others on the road.	Signage and traffic cones to be provided and used for protection where needed.	LOW
13	Contact	Contact with office and others.	A mobile phone is to be provided for all staff on this duty.	LOW

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Town Clerk