

WELSHPOOL TOWN COUNCIL
RISK ASSESSMENT
MEMORIAL GARDENS HOWELLS DRIVE WELSHPOOL

Area

Memorial Gardens, Howells Drive, Welshpool.

Introduction

The risk assessment set out below does not remove the need for all staff to take care in all they do so that they do not at any time put themselves in unnecessary danger or dangerous situations.

Ref	Item	Actions	Risk
1	Responsible for health and safety	All staff are responsible for their own safety and the safety of others around them.	LOW
2	Lone working	If you are working on your own reference should be made to the Councils Lone Working Policy.	LOW
3	Use of equipment	Any use of equipment on site must be safe and must be carried out by those with appropriate training or with the express consent of the Town Clerk.	LOW
4	First Aid	First Aid facilities are located in the Tourist Information Office.	LOW
5	Reporting faults	If there are any faults with the area or equipment in the area they should be reported to the Town Clerk as soon as possible	LOW
6	Trip hazards	Please report any trip hazards to the Town Clerk's Office.	LOW
7	Stones, benches and archway	Please report any problems with any of the structures in the gardens.	LOW
8	Archway, trees, memorial stones, memorial plinth, planting and benches.	Report any trees, hedges or planting and benches defects which might cause a hazard.	LOW

Robert Robinson Town Clerk March 2015