

# **WELSHPOOL TOWN COUNCIL**

## **RISK ASSESSMENT AND LONE WORKING POLICY AND RULES**

### **General**

There are a number of staff who work in lone situations. They are those staff who work at the recreation grounds, Town Hall and Public Toilets. There are also odd occasions when there is lone working in the Office and Tourist Information Offices.

### **Risks**

The risk relates to personal injury or attack. The environments in general are safe but there are some risks at the recreation grounds with regards to use of equipment.

### **Equipment**

All staff have the approved equipment made available for each piece of work.

### **Alarms**

Each member of staff who could be lone working is to be issued with an emergency device which will monitor their safety. The device will automatically send a message to a central point confirming that the operative is safe and well.

### **Actions**

Safety devices are to be issued to all staff who maybe lone working.

R A Robinson  
Town Clerk  
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